Minutes

AFT Everett Executive Council Meeting

January 11, 2016

Jackson 107

Present: Nina Benedetti, Elke Dinter, Jeanie Goodhope, Gary Newlin, David Rash, Sue Grigsby, Trish Davies, (arrived 2:40), Nancy Bruce

1:30 to 2:30 **Negotiations Study Session:**

Gary and Jeanie outlined issue submitted by faculty for consideration. Items from previous negotiations and new suggestions were also discussed. Future study sessions are planned.

Meeting called to order by President Jeanie Goodhope at 2:30

**Approval of Minutes**

Dave moved to approve Executive Council Meeting Minutes for November 30, 2015 with minor corrections, and Nina seconded. Motion was approved unanimously.

**Action items:**

**Approve New Members**:

A list of new member applications was submitted. Gary moved and Elke seconded a motion to approve. Motion approved unanimously.

**Review Budget Summary:**

A Profit & Loss statement for December 2015 was reviewed. Dave moved to approve and Gary seconded. Motion approved unanimously.

**Income Tax Statement:**

IRS statement form 990 had been distributed prior to the meeting and was discussed. Gary moved to approve and Dave seconded. Motion approved.

**Credit Card:**

Sue reported on her discussions with our accountant concerning credit cards. His advice was a debit card attached to our smallest (checking) account. Signatures would have to be the same as for our checks. (Currently Sue, Jeanie and Trish) Sue will work with Nancy to draft procedures for use of the card.

**Dues Refund:**

Executive Council members desirous of their annual dues refund need to write Sue to request the refund. Sue suggested we review this policy since the new dues structure has created quite a discrepancy in the amount of dues paid and hence, hence amount of refund. Executive Council agreed to no change for this year.

**Auditor:**

Gary and Sue will contact Rich Davis about conducting an internal audit.

Sue announced that our former Auditor, Blue Golden, was retiring and recommended a new firm, Atkins.

**Fee Payers Workshop:**

Nina reported on the Feepayers workshop conducted in December by AFT WA and National. Representatives from state and national will be on campus February 22 through March 4 contacting feepayers to try to convert them to members. Nina was provided one page reports on each feepayer to use for taking notes on any actions in this campaign. She was also given, on a USB, the database used by AFT to track this information. Nina gave all of this to Nancy to verify the accuracy of the information.

**Executive Session**

Meeting adjourned at 3:55

Respectfully submitted, jointly,

Jeanie Goodhope, President

Trish Davies, VP of Records and Elections